

# Greater Cincinnati Chapter of the Catholic Library Association Parish & Community Libraries' Section

## Application Requirements for Material Grant

When funds are available, the Parish Section of the Cincinnati Chapter of the Catholic Library Association (GCCCLA) will contribute the equivalent of \$1,000 in material (books, videos, audios), to a Parish in the Archdiocese of Cincinnati, Ohio, the Dioceses of Covington, or Lexington, Kentucky, which will open, re-open, or enhance an existing Parish Library/Media Center. These materials will be selected by the recipient, and will be made available by the Parish Section. Said materials will be donated providing the GCCCLA is satisfied that the intent of the Parish is to make Scripture and Tradition of the teachings of the Magisterium of the Roman Catholic Church freely accessible.

If requested, the Parish & Community Libraries' Section will assist recipient parishes on a continuing basis.

### **PROCESS for APPLICATION**

Submission of a letter on parish letterhead signed by Pastor and Applicant, to the President of GCCCLA with a copy sent to the Parish Section Chairman, specifying:

- If this a new, renewed, or existing parish library;
- Who will be maintaining the library and membership in the GCCCLA;
- Who will be responsible for expenditures.

### **CRITERIA for APPROVAL**

1. A core collection which imparts or will impart the central teachings of the Roman Catholic Church.
2. Available funds to continue operation of the Library and membership in GCCCLA.
3. Reasonable accessibility of the library to the public (potential borrowers).
4. The name of the acting librarian (other than the pastor) who is and will continue to be an active personal member of GCCCLA.
5. Willingness to share what is learned with other parishes through the GCCCLA.

### **DISBURSEMENT**

1. The deadline for applications shall be March 15, 2009. Applications shall be reviewed by Parish & Community Libraries Section Committee which will recommend approval or disapproval to the Executive Board of the GCCCLA prior to the Spring Meeting.
2. Presentation of the award(s) shall be made at that time by the Section Chairman. Actual distribution shall be made after that meeting. All monies must be used by December 31 of the year awarded.
3. Applications shall be reviewed on a first come first served basis. If funds are not available for the current year, applications will be carried over to the following year.

#### **GCCCLA President:**

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#### **Parish Section Chairman:**

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